



Orbit Heart of England Fund

<p>What is the Orbit Heart of England Fund?</p>	<p>The fund is made available through the charitable endowment fund built by Orbit Heart of England.</p> <p>The fund purpose is to help make the neighbourhoods where Orbit Heart of England own homes more stable and popular places to live and work.</p> <p>Projects receiving a grant from Orbit Heart of England Fund must benefit residents of Orbit Heart of England as well as the wider community i.e. take place in an area where they have homes – please ring the Heart of England Community Foundation for information on areas of benefit.</p>
<p>Who can apply for a grant?</p>	<p>Any locally operating charities, voluntary organisations and community groups in Coventry and Warwickshire. Applications cannot be made by individuals for their own benefit or by Orbit Heart of England staff, though staff can support groups in applying.</p>
<p>Do we have to be a registered charity to apply for a grant?</p>	<p>No. However, what you are doing must be for charitable purposes and you must have a constitution or rules to govern the operation of your organisation.</p> <p>Your organisation must also have a bank account.</p>
<p>What kinds of things can we apply for?</p>	<p>Grants can be made for a wide range of purposes that support the aims of Orbit Heart of England Community Investment strategy. Examples of the types of projects</p>

	<p>we will fund include:</p> <ul style="list-style-type: none"> • Improving people’s finances e.g. providing financial training and advice • Promoting and improving health e.g. healthy eating projects, increasing physical exercise • Training & Education e.g. to improve people’s skills and assist them back into work or further training • Environmental projects e.g. tree planting, provision of play or other equipment • Social projects e.g. youth activities, activities to improve mental health <p>These are only examples. All projects that benefit Orbit Heart of England residents and the communities they are based in will be considered.</p>
<p>What can you use the money for?</p>	<p>The money can be used in a variety of ways as long as they directly relate to the cost of the project. For example we will pay a contribution towards volunteers’ expenses or to fund staff time e.g. to deliver training. We will also fund tools or equipment, publicity costs such as printing.</p>
<p>What size of grants can we apply for?</p>	<p>The maximum grant likely to be awarded is £1,000, although we will consider higher amounts for exceptional projects. Please be aware that applications will be assessed in line with funding available at the time of receipt.</p> <p>If your project requires a larger amount of funding please contact Tina Costello at Heart of England Community Fund on 024 7688 4012 for advice.</p>
<p>Do we need to have match funding?</p>	<p>No, however part funding of projects will be considered. We will consider part funding projects costing up to £10,000 in total.</p>
<p>Do we need to provide accounts?</p>	<p>Yes, unless yours is a new group, in which case you should try to estimate your</p>

	income and outgoings for the first year.
Must grants be spent by a certain date?	A grant must be spent within 12 months of receipt otherwise it will have to be repaid.
What kind of monitoring will there be?	Any group which receives a grant will need to provide evidence of expenditure, such as copies of receipts and invoices and to complete a simple monitoring form at the end of the project. You will need to supply details of the outcome of work supported by the grant. You may also receive a project monitoring visit from Heart of England Community Foundation.
Where do I get an application from?	By calling Heart of England Community Foundation on 024 7688 4386 or downloading it from their website at www.heartofenglandcf.co.uk .
Where do I get advice on the fund?	Advice can be given by calling the Resident Involvement and Community Investment Team at Orbit Heart of England on 01789 404437 or by contacting Tina Costello at Heart of England Community Foundation on 024 7688 4012.
Who do I submit my application to?	Applications must be submitted to Heart of England Community Foundation.
Who will consider our application?	Applications are initially assessed by a Grants Officer from Heart of England Community Foundation before formal assessment by the Grants Committee.
Can a group apply for more than one project?	Yes. Groups can make more than one application. Continuation funding for existing projects will not be considered.
How long is the process from submission until we hear if we have been successful?	You will be given a decision on funding within 12 weeks of submitting a complete application.

